



DEPARTMENT OF THE ARMY
HEADQUARTERS, 1ST BATTALION, 62ND AIR DEFENSE ARTILLERY REGIMENT FORWARD
AL UDEID AIR BASE, APO AE 09309
ISA AIR BASE, FPO AE 09859

AFVL-LRB-BC

9 November 2015

MEMORANDUM FOR RECORD

SUBJECT: Command Policy #1 Commander's Open Door Policy

1. References.

- a. AR 600-20, Army Command Policy, 6 November 2014.
- b. 31st ADA Brigade Command Policy Letter 1, 1 October 2015.

2. As Commander, I am committed to addressing the concerns of all members of my command that are unable to be resolved through other channels. I expect all leaders to uphold that same commitment. The chain of command solely exists to take care of our Soldiers, Families, and Civilians. When empowered by approachable and caring leaders it can solve any problem.

3. I encourage anyone wanting to use the open door policy to first engage their leaders in the chain of command. Although Soldiers do not have to discuss their situation or issues with the Command Sergeant Major, I do ask that, as a courtesy, Soldiers inform him of their desire to see me.

4. It is my intent to meet with those seeking Open Door appointments as soon as possible and preferably within 24 hours.

5. A copy of this memorandum will be posted on each bulletin board down to the lowest level.

6. The point of contact for this memorandum is CPT Annie Arauz, Battalion S-1 at annie.arauz@auab.afcent.af.mil or at 318-437-5884.

A handwritten signature in black ink, appearing to read "C. Chidester", written over a circular stamp or seal.

CURRAN D. CHIDESTER
LTC, AD
Commanding