

**CLEARING LOCATIONS SHEET (3 JANUARY 2017)**

AGENCY	LOCATION	OFFICE HOURS	PHONE	LOCATION/ ADDITIONAL INFORMATION
ARMY COMMUNITY SERVICE	RIVERS BLDG 121	Mon - Fri 0730 - 1630	287-4471	ACROSS FROM THE MAIN FOOD COURT
ARMY EMERGENCY RELIEF	RIVERS BLDG 121	Mon - Fri 0730 - 1630	288-6330/287-8908	ACROSS FROM THE MAIN FOOD COURT
ARMY SUBSTANCE ABUSE PROGRAM	BLDG 36044	Mon - Wed & Fri 0830 - 1130	287-2892	WRATTEN DRIVE BY THE SANTA FE GATE
BEHAVIORAL HEALTH SERVICES	BLDG 36065	Mon-Wed & F 0700-1600 / <b>Closed Thurs</b>	553-6628/553-0990	36065 Santa Fe Ave CRDAMC, 3rd Floor Main Hospital
		<b>Closed for Lunch 1200 - 1300</b>		
CENTRAL BARRACKS MGT	VARIOUS	Mon - Fri 0800 - 1630	286-7705/287-6512	
		<b>closed for lunch from 1130 - 1230</b>		
CENTRAL ISSUE FACILITY	BLDG 89010	Mon - Fri 0800 - 1200 ( <b>turn-in only</b> )	287-1060	CUSTOMER MUST BE SIGNED IN NLT 1130 HRS
CHILD AND YOUTH SERVICES	RIVERS BLDG 121	Mon - Fri 0730 - 1630	288-7946	School forms for children ages 0-18 yrs
CLUB SYSTEM (MWR Credit Card & Checking)	BLDG 194, RM 114	Mon - Fri 0800 - 1630	287-9675	761ST TANK BN AND 37TH STREET
DEFENSE TRAVEL SYSTEMS	BDE S-3			
DEPARTMENT OF SOCIAL WORK SERVICES	BLDG 36065	Mon-Fri 0800 - 1030 and 1300 - 1530	553-3627	36065 Santa Fe Ave CRDAMC, 3rd Floor (Clinic 3)
DENTAL FACILITY	SOLDIER'S DENTAL CLINIC			UNIT LEVEL CLINIC
DEFERRED DEPOSIT PROGRAM/OFF POST HOUSING	BLDG 18010, RM B209	Mon - Fri 0800 - 1130 and 1230 - 1530	287-8505	HOUSING OFFICE (2ND FLOOR COPELAND CTR)
DES	BLDG 23020 RM 102	Mon-Wed & Fri 09:00-16:00 Thur to 3:00	287-8046	INSIDE MP STATION
EDUCATION OFFICE	BLDG 33009, RM G201	Mon - Wed & Fri 0900-1600	287-4824	BEHIND POPEYES & MONROE DENTAL CLINIC
		Thurs 1200 - 1600	<b>ETS Clearing Only (Mon-Wed and Friday @ 0845)</b>	
EFMP	RIVERS BLDG 121, RM 124B	Mon - Fri 0730 - 1600	287-6070	ACROSS FROM MAIN FOOD COURT
FURNISHING MANAGEMENT BRANCH	BLDG 49015 (Santa Fe)	Mon - Fri 0730 - 1600	287-5309/535-2205	Santa Fe (Next to AAFES Admin Bldg)
		<b>closed for lunch from 1130 - 1230</b>		
GOVERNMENT TRAVEL CARD	BDE S-3			
FAMILY HOUSING / ON POST	BLDG 18010, RM B209	Mon - Fri 0800 - 1530	287-4212	HOUSING OFFICE (2ND FLOOR COPELAND CTR)
INSTALLATION PROPERTY BOOK OFFICE	BLDG 89010, 2d FLR, RM 306	Mon - Fri 08:30 - 15:30	287-3721/1032	OPPOSITE END OF CIF BUILDING
LIBRARY	BLDG 3202	Mon - Thurs 1000 - 2000	287-4878/4921	CASEY LIBRARY
		Fri & Sat 1000 - 1800; Sun 1200 - 2000		
MEDICAL FACILITY	SOLDIER'S MEDICAL TMC	Time Varies by Clinic	N/A	SERVICING TMC
MEDICAL OUTPROCESSING/MRC ( <b>ALL PERSONNEL</b> )	COPELAND CENTER, RM A312	Mon-Fri 1300-1530	287-7391	<b>MUST CLEAR TMC FIRST AND HAVE CHECKLIST</b>
MILITARY PAY PROCESSING ( <b>FINANCE</b> )	BLDG 18010, ROOM A209	Mon - Fri 0830 - 1430 / Thurs 1000-1430	287-7373/9952	COPELAND SOLDIER CENTER 2ND FLOOR
MORALE/WELFARE (CHECK REDEMPTION)	BLDG 194, RM 114	Mon - Fri 0800 - 1600	287-9675	761ST TANK BN AND 37TH STREET
OVERSEAS IMMUNIZATIONS	BLDG 42006 (next to Howze T)	Mon - Fri 0730 - 1530	553-5527	RECEIVE STAMPS FOR HIV AND IMMUNIZATIONS
PERSONNEL AUTOMATION	UNIT S-1 and S-6			<b>DELETE ALL ACCOUNT ACCESSES</b>
PORTCALL	BLDG 18010, RM A210A	Mon - Wed & Fri 0900 - 1530	287-5255	COPELAND SOLDIER CENTER 2ND FLOOR
		Thurs 1000 - 1530 ( <b>Closed for lunch 1130 - 1300 Mon-Fri</b> )		
POST DEPLOYMENT HEALTH REASSESSMENT	BLDG 42004 (next to Howze T)	Mon - Fri 0730 - 1500	553-5527	RPT TIMES: <b>0745, 0845, 0945, 1045, 1245 OR 1345 HOURS</b> (DUTY UNIFORM, CAC, AKO USERNAME AND PASSWORD)
POST EXCHANGE - AAFES	BLDG 50004	Mon - Fri 0900 - 1600	532-7200	CLEAR CREEK MAIN PX
REAL PROPERTY PLANNING DIV ( <b>closed 1130-1230</b> )	BLDG 4622	M-W & F 0730 - 1600/Thurs 0900-1600	553-2012	CORNER OF 79TH STREET AND ENGINEER DR
RESERVE COMPONENT ( <b>closed 1130-1300</b> )	BLDG 26009	M-W, & F 0900 - 1600 / Thur 0900-1130	286-6055	CORNER OF 62ND AND HELL ON WHEELS
		<b>3rd Bldg inside Motor Pool / Parking is available in front of building</b>	<b>CALL OR WALK IN TO SCHEDULE AN APPOINTMENT</b>	
SHPE PHYSICAL	<b>PERFORMED BY YOUR HEALTH PROVIDER / COPELAND CENTER MEDICAL WILL STAMP THE CLEARING PAPERS BASED ON MEDICAL CHECKLIST</b>			
SPONSORSHIP OFFICE ( <b>closed 1130-1300</b> )	COPELAND BLDG, RM B306C	Mon - Wed & Fri 0900 - 1600	288-3685 / 5536767	NEXT TO TIME WARNER CABLE / 3RD FLOOR
		Thurs 0900-1130		
SFL-TAP ( <b>FORMERLY ACAP</b> )	BLDG 18010, RM B308	Mon - Wed & Fri 0800-1700	288-ACAP	<b>Must have personal copy of DA FORM 2648</b>
		Thursday 0800-1530		
TRAINING AIDS CENTER	BLDG 22041	Mon - Fri 0730 - 1600	287-2669	SOUTH RANGE AND SABOT ROAD (BY 53RD STREET)
TRANSPORTATION OFFICE	BLDG 18010, RM A104	Mon - Fri 0900-1145 and 1300-1530	287-2200	COPELAND SOLDIER CENTER 1ST FLOOR
		<b>CLOSED ON ALL TRAINING AND FEDERAL HOLIDAYS</b>		
VETERINARIAN CLINIC	BLDG 4909	Please Call	287-2823	80TH ST AND TURN RIGHT ON ENGINEER ST
PROCESSING CONTROL STATION	BLDG 18010, A311	Mon - Fri 0830 - 1500	287-4628	<b>FINAL CLEARANCE (RECEIVE GREEN STAMP</b>
		<b>Closed for lunch from 1115 - 1230</b>		<b>137-1, 137-2, Orders and Leave Form (DA 31)</b>
				<b>Medical Outprocessing Checklist</b>

\*\*\*THE CLEARING TIMES LISTED ABOVE FOR ALL AGENCIES ARE SUBJECT TO CHANGE WITHOUT NOTICE. SOME AGENCIES MAY CLOSE ON TRAINING HOLIDAYS\*\*\*.