ITEMS TO BE CHECKED DAILY (CONTINUED)	CHECK B	CHECK D	CHECK A	ALL CHECKS PERFORMED (OPERATOR SIGNATURE)	DATE
Horn & backup warning	•	•			
Lights (turn sig/reflector)	•				
Clean window glass/mirrors	•				
Steering/springs/shackles	•				
Brakes (service/park)	•	•	•		
Clutch		•			
Air brake system (drain tanks)	•	•	•		
Exhaust system (spark arrest)	•	•			
Winch/towing/connections	•	•			
Throttle/PTO/Trans interlock	•	•			
Sprockets/blocks/cables	•				
Booms/outriggers	•				
Basket/Platform/Turntable	•				
Aux generator/heater	•	•			
Slack adjuster (travel)	•				
Air conditioner	•	•			
Unusal noise during opns		•			

B - BEFORE D - DURING A - AFTER

OPERATOR'S INSPECTION GUIDE AND TROUBLE REPORT
NONTACTICAL VEHICLES (more than 2 1/2 ton)

DATE (MO/YR)

VEHICLE TYPE	BUMPER NO.	ODOMETER READINGS BEGINNING	ODOMETER READINGS ENDING

USING ORGANIZATION	LOCATION	TELEPHONE NO.

VEHICLE COORDINATING OFFICER'S NAME	GRADE	TELEPHONE NO.

ITEMS TO BE CHECKED DAILY	CHECK P	CHECK D	CHECK A	ALL CHECKS PERFORMED (OPERATOR SIGNATURE)	DATE
Clean vehicle (in/out)	•		•		
Damage (in/out/missing parts)	•	•	•		
Tire inflation/spare/jack/lug wrench	•				
Fuel oil/coolant/alcohol (levels)	•				
Lube/oil change (due date)	•				
Leaks (oil/water/air/fuel)	•	•	•		
Battery (cleanliness/fluid level)	•				
Drive belts/pulleys/fan	•				
Safety devices (warning lights/belts/mirrors)	•				
Instruments (speedometer/tach/charging/temp)	•	•			
Windshield wipers/washers/arms	•	•			

(CONTINUED ON BACK PAGE)

APD PE v1.0

VEHICLE/EQUIPMENT DISCREPANCY AND MAINTENANCE REPORT

OPERATOR REPORT	REPORTED TO MAINTENANCE					MAINTENANCE CONTROL REPORT			
DISCREPANCY	DATE DISC	DATE	TIME	MILES / HOURS	INIT	WORK ORDER NUMBER	DATE	STATUS CODE	INIT

STATUS CODES: C - CORRECTED D - DEFERRED D - P FOR PARTS D - M FOR MAINTENANCE D - D FOR DISPOSITION W - WAIVER OF REPAIRS