

# CHANGE IN SHIPMENT DATA OR REQUEST FOR APPROVAL OF ADDITIONAL SERVICES

SSN: \_\_\_\_\_

(DOD 4500-9-R)

REQUESTOR \_\_\_\_\_ DATE \_\_\_\_\_ TIME \_\_\_\_\_ GBL \_\_\_\_\_ MODE \_\_\_\_\_

OWNER \_\_\_\_\_ RANK \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_ CARRIER \_\_\_\_\_ AGENT \_\_\_\_\_

ORIGIN SERVICES \_\_\_\_\_ PACK DATE \_\_\_\_\_ PICK-UP DATE \_\_\_\_\_

LONG CARRY  
 FLIGHT CARRY  
 SHUTTLE

FRONT LOAD WASHER  
 PIANO / ORGAN CARRY  
 SHRANK DISASSEMBLY

CHANGE TO SHIPMENT  
ATTEMPTED AT ORIGIN  
 AUTHORIZE CRATES

OTHER \_\_\_\_\_

DESTINATION SERVICES \_\_\_\_\_ DELIVERY DATE \_\_\_\_\_ ORIGIN \_\_\_\_\_ WEIGHT \_\_\_\_\_

LONG CARRY  
 FLIGHT CARRY  
 SHUTTLE

FRONT LOAD WASHER  
 PIANO / ORGAN CARRY  
 SHRANK ASSEMBLY

WITNESS RE-WEIGH  
ATTEMPTED AT DESTINATION  
 ADDRESS CHECK

OTHER \_\_\_\_\_

## SHIPMENT CHANGE DATA

CHANGE PICK-UP ADDRESS TO \_\_\_\_\_

CHANGE DATES PACK \_\_\_\_\_ PICK-UP \_\_\_\_\_

CHANGE DELIVERY ADDRESS TO \_\_\_\_\_

CANCEL SHIPMENT COMPLETELY BECAUSE \_\_\_\_\_

CANCEL SCHEDULED DATES, HOLD FILE, NEW DATES O / A \_\_\_\_\_

DESIGNATE / CHANGE AGENT TO \_\_\_\_\_

OTHER \_\_\_\_\_

REMARKS \_\_\_\_\_

\_\_\_\_\_

**MEMBER'S SIGNATURE** \_\_\_\_\_ **ACKNOWLEDGED BY** \_\_\_\_\_

QUALITY CONTROL NOTIFIED DATE \_\_\_\_\_ TIME \_\_\_\_\_ INITIALS \_\_\_\_\_

DISPATCHED TO INSPECTOR DATE \_\_\_\_\_ TIME \_\_\_\_\_ INITIALS \_\_\_\_\_

REQUESTOR NOTIFIED DATE \_\_\_\_\_ TIME \_\_\_\_\_ INITIALS \_\_\_\_\_

CHANGE POSTED TO TILE DATE \_\_\_\_\_ TIME \_\_\_\_\_ INITIALS \_\_\_\_\_

**APPROVED**  **DISAPPROVED**

\_\_\_\_\_  
**SIGNATURE OF APPROVING / DISAPPROVING OFFICIAL**

**APPROVAL NUMBER**