BACKGROUND CHECKS

NAME: _____ **SSN:** _____

TYPE OF CHECK		**INITIATED**	**COMPLETED**
1. PRIOR REFERENCE :	Work :	_____	_____
	Personal :	_____	_____
3. LOCAL MILITARY POLICE (PMO) :		_____	_____
4. CRIMINAL INVES DIV RECORDS CHECK TO INCLUDE DCII (CID) :		_____	
5. CIVIL LAW ENFORCEMENT RECORDS CHECK :		_____	_____
6. NATIONAL AGENCY CHECK (NAC) :		_____	_____
7. ARMY CENTRAL REGISTRY :		_____	_____
8. ALCOHOL & DRUG PREVENTION AND CONTROL PROGRAM (ADAPCP) :		_____	_____
9. TEXAS DEPARTMENT OF HUMAN SERVICES (DHS) :		_____	_____
10. PRE-EMPLOYMENT PHYSICAL :		_____	_____
11. PROVISIONAL LETTER:		_____	_____

		FAVORABLE	UNFAVORABLE
12. STATE CRIMINAL HISTORY CHECKS :	_____	_____	_____
	_____	_____	_____
	_____	_____	_____

NOTE 1: All direct care positions in CDS and YS require all the above checks. One personal and one prior work reference only. NOTE 2: For all employees, except CDS and YS, # ' s 1, 2, 3, 5. NOTE 3: For managers and any position in which the employee has responsibility for procurement or has accountability for funds, property, or merchandise, # ' s 1, 2, 3, 4, 5, and 6. See "NAF Positions requiring NAC" for position identification. NOTE 4: See AR 215-3, para 2-9d and para 2-9e and f for special requirements on reference letters and employment physicals. NOTE 5: provisional letter needed to appoint prior to receipt of NAC. AUTHORITIES: AR 215-3, Chapter 2, and AR 608-10, Chapter 2, DA Cir 690-92-1.

REMARKS : _____

_____

DATE HIRED: _____ POSITION: _____