

SPOUSE PREFERENCE VERIFICATION CHECKLIST

PRIVACY ACT STATEMENT: AUTHORITY - Title 5, USC Section 1302, 3301, and 3304.

PRINCIPAL PURPOSE - To collect information regarding eligibility for spouse preference.

USE - To assure applicants meet program requirements before appointment. To refer suspected of false statements to the Office of Personnel Management. DISCLOSUR - Disclosure is voluntary. However, information is necessary to process application to receive preference.

1. PLEASE PRINT THE FOLLOWING INFORMATION:

NAME _____

SOCIAL SECURITY _____ TELEPHONE _____

ADDRESS _____

2. CHECK THE APPROPRIATE RESPONSE TO EACH ITEM BELOW.

YES NO I am currently the spouse of an **active duty** military sponsor who was assigned to Fort Hood on Permanent Change of Station orders (not for the purpose of retirement or separation) or who is serving on an unaccompanied overseas tour **with follow-on orders to Fort Hood**. I was married to my military sponsor **before** his/her reporting

SPONSOR'S NAME/RANK _____

UNIT/TELEPHONE _____

DATE OF CURRENT ASSIGNMENT _____

DATE I EXPECT SPONSOR TO PCS AGAIN _____

YES NO I am currently employed or have been employed since arriving at Fort Hood. (List all employers and requested information for each period of employment. Use additional sheets of paper if needed.)

EMPLOYER _____

ADDRESS _____

TELEPHONE _____

DATES EMPLOYED - From _____ To _____

POSITION IS: Permanent Temporary
 Full-time Part-time Intermittent

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4. Indicate the lowest grade you will accept: _____
You may want to talk with your personnel counselor before you decide.

5. How many words per minute can you: Type? _____ Take dictation? _____

6. I certify that, to the best of my knowledge and belief, all of my statements are true, correct, complete, and made in good faith. A false statement may be grounds for not hiring me, or for my termination after I begin work. I may be punished by fine or imprisonment (U.S. Code (USC), Title 18, Section 1001). I understand that any information I give may be investigated as allowed by law or

SIGNATURE _____ DATE _____

You need not respond to this portion after the initial registration counseling.

If you are applying under the Executive Order, please indicate the date you actually returned to the United States (not the date you came to Fort Hood). Evidence of this date must be in the form of a stamped passport, port call orders, plane tickets, etc. If you no longer have these documents, discuss this with your personnel counselor at the appointed time.

Date of Return _____ Document Used to Verify _____

Signature of Personnel Counselor Date