CIVILIAN PAYCHECK DELIVERY OPTION OR CHANGE OF ADDRESS

(FPM 296-33)

PRIVACY ACT STATEMENT: AUTHORITY - 5 U. S. CODE 301. PRINCIPAL PURPOSE - TO CHANGE ADDRESS ON PERSONNEL RECORDS. ROUTINE USES - AS A DATA SOURCE FOR MANAGEMENT INFORMATION FOR PRODUCTION OF SUMMARY DESCRIPTIVE STATISTICS RELATED PERSONNEL MANAGEMENT FUNCTION OR MANPOWER STUDIES. MAY ALSO BE USED TO RESPOND TO GENERAL REQUESTS FOR STATISTICAL INFORMATION (WITHOUT PERSONAL IDENTIFICATION OF INDIVIDUALS) UNDER THE FREEDOM OF INFORMATION ACT OR TO LOCATE SPECIFIC INDIVIDUALS FOR PERSONNEL RESEARCH OR OTHER PERSONNEL MANAGEMENT FUNCTIONS. TO PROVIDE INFORMATION OR DISCLOSE TO A FEDERAL AGENCY, IN RESPONSE TO ITS REQUEST, IN CONNECTION WITH THE HIRING OR RETENTION OF AN EMPLOYEE, TO THE EXTENT THAT THE INFORMATION IRRELEVANT AND NECESSARY TO THE REQUESTING AGENCY'S DECISION ON THE MATTER. TO PROVIDE STATISTICAL REPORTS TO CONGRESS, AGENCIES, AND THE PUBLIC ON CHARACTERISTICS OF THE FEDERAL WORK FORCE. DISCLOSURE - THE GIVING OF THIS INFORMATION IS VOLUNTARY. FAILURE TO DISCLOSE DATA COULD RESULT IN DELAY LOCATING THE INDIVIDUAL IN THE EVENT OF AN EMERGENCY.

THRU: CIVILIAN PERSONNEL ADVISORY CENTER FORT HOOD, TEXAS	NAME
TO: CHIEF, CIVILIAN PAY SECTION FINANCE & ACCOUNTING OFFICE FORT HOOD,TEXAS	ACTIVITY
	SSN

PLEASE DELIVER MY PAYCHECK AS SHOWN BELOW:	HOME ADDRESS (IF DIFFERENT FROM CHECK MAILING ADDRESS)
[ ] MAIL TO ADDRESS BELOW:	

REQUEST FOR CHANGE ONLY

I WANT TO CHANGE THE ADDRESS ON MY (SEE BOX CHECKED BELOW IN (A)) TO THE ADDRESS SHOWN BELOW IN (B)

(A) (CHECK APPROPRIATE BOX)	(B) NEW ADDRESS:
[ ] MAILING ADDRESS	
[ ] BOND ADDRESS	
[ ] W-2 ADDRESS	
[ ] TSP STATEMENT ADDRESS	
[ ] OTHER:	

SIGNATURE OF CIVILIAN EMPLOYEE	DATE

SUBMIT IN DUPLICATE

FHT FORM AUG 91 **690-X39** (CPAC) REPLACES FH FORM 419 (DEC 77) WHICH IS OBSOLETE