

Surface Transportation  
**DRIVER SELECTION, TRAINING, TESTING, AND LICENSING**

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**History.** This is the first change issued to III Corps and Fort Hood Regulation 600-15.

**Summary.** This change defines responsibilities for DOL and unit/activity commanders. This change also adds information for national driver register checks.

**Applicability.** This regulation applies to all III Corps and Fort Hood directorates, major subordinate commands (MSCs), tenant units, and volunteer organizations.

**Changes.** Changes are not official unless they are

authenticated by the Directorate of Information Management (DOIM).

**Supplementation.** Supplementation of this regulation is prohibited unless approved by the Commander, III Corps and Fort Hood, ATTN: AFZF-DL-TNS-TB.

**Suggested improvements.** The proponent of this change is the Directorate of Logistics. Send comments and suggested improvements to the Commander, III Corps and Fort Hood, ATTN: AFZF-DL-TNS-TB, Fort Hood, Texas 76544-5000.

FOR THE COMMANDER:

STEVEN P. SHOOK  
Colonel, USA  
Chief of Staff



MICHAEL D. CASE  
LTC, SC  
DOIM

DISTRIBUTION:  
IAW FH FORM 1853: S

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***Pen changes to Fort Hood Regulation 600-15 as:***

1. Replace paragraph 2a and 2b with:

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***Directorate  
of Logistics  
(DOL)***

***Transportation  
Motor  
Pool (TMP)***

The DOL TMP is responsible for the contractor-operated installation drivers testing, training, licensing services listed below:

- Eye testing required on DA Form 348.
- USAREUR driver testing for personnel in block 1e.
- Road test for NTVs, bus, and tractor-trailer.

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**Directorate  
of Logistics  
(DOL)  
TMP  
(continued)**

- Bus driver training, testing and licensing.
- National driver register (NDR) checks for:
  - All personnel who are issued a license from TMP.
  - All personnel that the commander suspects of having a suspended or revoked drivers license.
- Issuing of OF 346 (US Government Motor Vehicle Operators Identification Card) for personnel listed in paragraph 1e.
- Maintaining permit register for personnel listed above.

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2a

**Unit/Activity  
Commanders**

Unit/Activity commanders will:

- Select driver candidates based on unit needs.
- Ensure personnel attend the DDC per Fort Hood Supplement 1 to AR 385-55 (Prevention of Motor Vehicle Accidents).
- Maintain the original copy of the DA Form 348.
- Train and road test operators for tactical vehicles and ground support equipment.
- Record training on DA Form 348 (section III).
- Record road test on DA Form 348 (section III).
- Issue of OF 346.
- Train and test personnel for military USAREUR license only.
- Maintain permit register for permits issued.
- Perform interviews on unit personnel as necessary in accordance with AR 600-55.
- Provide DOL TMP with list of personnel requiring an NDR.

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2b

2. Insert paragraph 6 after paragraph 5b:

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### ***NATIONAL DRIVER REGISTER (NDR) CHECKS***

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6

***National  
Driver  
Register  
(NDR) Checks***

NDR checks will be conducted on any soldier the commander suspects has had their state driving privileges suspended or revoked.

Commanders will submit to DOL, TMP a memorandum requesting such records checks.

- Appendix C shows the sample format.

Memorandums must arrive at DOL, TMP no later than the 15th of the month and will contain:

- Soldier's last name.
- First name.
- Middle initial.
- Date of birth.
- Social security number.
- Driver's license number or social security number.
- State issuing license.
- Sex.
- Height (\_\_ ft \_\_ in).
- Weight (pounds).
- Color of eyes.

Request for NDRs will be forwarded to NDR, Washington, D.C., no later than the 20th of each month.

Commanders will be notified only when adverse responses are received.

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**National Driver Register (NDR) Checks (continued)**

- Responses normally are received 60-90 days from submission. Commanders not receiving hard copy of responses after 95 days of submission should understand that no adverse information was found on soldier's record.
- Notification will be sent *only* if adverse information is found on individual's record.

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2b

3. Insert Appendix C behind page B-2.
4. Add the glossary behind appendix C.
5. Add paragraph 1c after paragraph 1b:

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Abbreviations and Terms      The glossary defines abbreviations and terms used in this regulation.

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2c

6. Renumber paragraphs:
  - 1c to 1d
  - 1d to 1e
  - 1e to 1f

7. File this change directly in front of the Fort Hood Regulation 600-15 dated 28 February 1989.

**Appendix C  
Request for National Driver's Register (NDR) Check**

**Figure C-1. Sample Request for National Driver's Register Check**

AFZF-YOUR-UNITS-ADDRESS-CODE										DATE
MEMORANDUM FOR Directorate of Logistics, Transportation Motor Pool, Ft Hood, Texas 76544										
SUBJECT: Request for National Driver's Register Check										
Request that the following names be submitted for NDR check.										
LAST NAME:	FIRST NAME:	MIDDLE INITIAL	DATE OF BIRTH	SSN	DRIVER'S LIC # or SSN	STATE OF LICENSE	(M)(F)	HEIGHT (ft __in)	WT	EYE COLOR
DOE	John	J	17 Sep 80	000-00-0000	000000000000	CA	M	5.7	160	BRN
DOE	John	E	24 Jun 78	000-00-0001	0000000001	TX	M	5.10	190	HAZ
DOE	JESSE	W	13 Apr 78	000-00-0011	0000000032	AK	M	6.2	189	BRN
DOW	Jane	G	19 May 72	000-00-0111	000000000000P	VA	F	5.8	150	BLU
JONES	Diane	C	1 Feb 75	000-00-1111	1111111111	DC	F	5.6	140	GRE
POC for this action is SSG Tony Brown, Master Driver, 287-0000.										
JOHN JOHNSON CPT, QM Commanding										

## **Glossary**

### **AR**

Army Regulation

### **DA**

Department of the Army

### **DDC**

Defensive Driver Course

### **DOIM**

Directorate of Information Management

### **DOL**

Directorate of Logistics

### **F**

Female

### **ft**

feet

### **in**

Inches

### **LIC**

license

### **LTC**

Lieutenant Colonel

### **M**

Male

### **MSC**

major subordinate command(s)

### **NDR**

National Driver Register

### **NTVs**

Nontactical vehicles

### **OF**

Optional Form

**POC**

point of contact

**SC**

Signal Corps

**SSN**

Social security number

**TMP**

Transportation Motor Pool

**USA**

United States Army

**USAREUR**

United States Army Europe

**wt**

weight