

Safety  
**CENTRALIZED ACCIDENT INVESTIGATION OF GROUND ACCIDENTS (CAIG)**

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**SUGGESTED IMPROVEMENTS.** The proponent of this pamphlet is the Assistant Chief of Staff (ACofS), G1. Users are invited to send comments or suggested improvements to the Commander, III Corps and Fort Hood, ATTN: AFZF-GA-SAFE-G, Fort Hood, Texas 76544-5056.

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**OVERVIEW**

	<u>1</u>
<b>Purpose</b>	The purpose of this pamphlet is to provide information to <ul style="list-style-type: none"><li>● major subordinate commands (MSCs) and</li><li>● staff activities of<ul style="list-style-type: none"><li>● responsibilities and support requirements when experiencing a class A or B on-duty, non-privately owned vehicle (POV) accident, and other accidents of significance that are<ul style="list-style-type: none"><li>● subject to investigation by a Department of the Army (DA) investigation board from the United States Army Safety Center (USASC), Fort Rucker, Al.</li></ul></li></ul></li></ul>
	<u>1a</u>
<b>References</b>	AR 385-40 (Accident Reporting and Records) DA Pam 385-95 (Aircraft Accident Investigation and Reporting)
	<u>1b</u>
<b>Applicability</b>	This pamphlet applies to <ul style="list-style-type: none"><li>● MSCs</li><li>● activities</li><li>● tenant activities/organizations, and</li><li>● US Army National Guard and Reserve units training at Fort Hood.</li></ul>
	<u>1c</u>

**RESPONSIBILITIES**

	<u>2</u>
<b>General</b>	Responsibilities and procedures outlined in this pamphlet will be required to support the CAIG board if deployed from the USASC on occurrences of on-duty, non-POV, class A or B accidents that <ul style="list-style-type: none"><li>● results in a fatality or hospitalization to five or more persons,</li><li>● results in a permanent partial disability, or</li><li>● the total cost of property damage exceeds \$200.</li></ul>
	<u>2a</u>

Corps  
Operations  
Center (COC)

The COC, upon notification of a major accident as described in block 2a, will

- notify the III Corps Safety Office immediately during duty hours at 287-3725
  - after duty hours notify the safety-on-call officer.
- provide the following information
  - type of accident,
  - type of vehicle involved,
  - location
  - synopsis of accident
  - number of injuries and fatalities
  - number of personnel involved and any civilian involvement.

NOTE: Notification will not be delayed pending receipt of the above information.

- submit a preliminary telephonic report to HQ, FORSCOM in accordance with (IAW) guidance in FORSCOM Suppl 1 to AR 190-40 (Serious Incident Report).
- be prepared to notify FORSCOM Operations Center with the following information when the safety office determines that the accident meets the criteria for investigation by a CAIG board
  - type of accident,
  - type of vehicle involved,
  - location,
  - synopsis of accident
  - number of injuries and fatalities
  - number of personnel involved and any civilian involvement
  - nearest airfield that can accommodate C-12 type aircraft
  - nearest airfield served by commercial airlines
  - point of contact (POC) at this headquarters for CAIG board coordination will be
    - III Corps Safety Office - Autovon 737-3725.
- notify the
  - G3,
  - Secretary of the General Staff (SGS)
  - explosive ordnance disposal (EOD), and
  - other Corps agencies as required IAW internal standing operating procedures (SOPs).

2b

Provost Marshal  
(PM)

The PM, upon notification of a major accident as described in block 2a, will

- notify the III Corps Safety Office during duty hours at 287-3725 and
- the COC at any hour, relating
  - type of accident
  - location
  - number of personnel involved

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Provost Marshal  
(PM) (Continued)

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- number of injuries and fatalities.
  - notify the Criminal Investigations Division (CID) at 287-5039/6630 of
    - location
    - type of accident
    - number of personnel involved,
    - number of injuries and fatalities.
  - identify and provide to III Corps Safety personnel
    - name and location of all witnesses and
    - copies of witness statements.
  - assume responsibility for
    - the accident scene for traffic related accidents and
    - coordinate site security with unit commanders as appropriate.

2c

Commander  
Fort Hood  
District  
Sixth Region  
(USACIDC)

Upon notification by PM or other source, USACIDC will

- have duty personnel respond to the accident site where death(s) or expected death(s) are reported.
- upon determination that no crime has been committed, outbrief the unit commander and safety personnel as to observations.
- upon determination that criminality has been involved
  - assume control of and responsibility for the site IAW AR 195-2 (Criminal Investigation Activities) paragraph 3-13, and
  - coordinate actions that will satisfy their investigative requirements with the
    - unit commander,
    - PM
    - safety personnel, and
    - CAIG board members.
- return control of and responsibility for the
  - accident site,
  - vehicles, and
  - equipment to
    - the unit commander or president of the CAIG board as quickly as possible.

2d

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**Safety  
Director**

Upon notification of a major accident, the safety director will

- advise and coordinate with the COC concerning notification to Forces Command (FORSCOM) Operations Center.
- dispatch a safety representative to the accident scene to coordinate on-site investigation.
- notify the MSC duty officer or the MSC safety officer concerning the accident.
- be sure the safety office is operational for coordination and support of the CAIG board from USASC.
- assist the CAIG board upon their arrival and arrange for
  - transportation and
  - administrative support
    - typing,
    - office space, etc.
- coordinate with III Corps Surgeon, CAIG and applicable MSC for appointment of CAIG board members as required to assist the CAIG board.
- notify COC for a training and audiovisual support center (TASC) photographer if needed.
- notify the Directorate of Engineering and Housing (DEH), Environmental Management Branch of hazardous material spills (oil, fuel, etc).
- coordinate with on-site DEH representatives for environmental contamination assessment in the event accident wreckage/scene must be moved or disturbed to facilitate and expedite clean-up.

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 2e

**Corps Surgeon**

Upon notification by the safety office the corps surgeon will

- see to it that a medical officer is available to assist or serve on the CAIG board as required and provide the medical officers name to the safety office.
- immediately obtain and refrigerate blood (20 - 40 ml) and urine (50 - 100 ml) samples from operators of
  - Army motor vehicles (AMV),
  - Army combat vehicles (ACV), or
  - other Army equipment involved in the accident, and
  - Army personnel involved in the accident.

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 2f

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- G3 Operations**      Upon notification by the safety office, G3 operations will
- provide taskings to units and agencies for additional CAIG board members, such as
    - senior vehicle/equipment system operator,
    - maintenance officer, and
    - other members as required, depending on
      - the nature of the accident or
      - when MSCs are unable to provide requested support.
- 
- MSCs**              Upon occurrence of an accident, MSCs will notify the
- COC
  - MSC safety officer.
- The MSC safety officer will
- coordinate with the III Corps safety office.
  - assist the unit commander in accomplishing the accident investigation task.
  - coordinate for provision of a maintenance bay to secure the vehicle(s) involved in the accident until released by the CAIG board president.
  - provide a technical advisor/specialist (warrant officer/senior noncommissioned officer (NCO) such as a
    - maintenance technician,
    - senior vehicle/equipment/system operator,
    - master gunner, etc.
  - qualified in the maintenance and operation of the equipment involved in the accident and to serve on the CAIG board as required.
- NOTE:      (Selectee must be from a unit other than the unit experiencing the accident).
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- Unit Commander**      Upon occurrence /knowledge of an accident as described in block 2a, the unit commander will
- assume responsibility for the accident scene for training related accidents and coordinate site security with military police (MPs) as appropriate.
  - see to it that soldiers are cared for and casualties are evacuated and treated as needed. (This includes moving soldiers and security guards to safe distances from danger or hazards.)
  - assist MP/CID investigators to determine the cause of the accident and identify any criminality involved.
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2g

2h

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Unit  
Commander  
(Continued)

- provide guards to adequately secure the accident site and wreckage.

NOTE: If preceded by the MPs, assume control upon arrival. Site security will be maintained until released by the III Corps safety representative or CAIG board president.

- immediately arrange for transportation of equipment operators and other Army personnel involved but not injured to Darnall Army Community Hospital Emergency Room for blood and urine samples.
- make available to the CAIG board, DA Forms 348 (Equipment Operators Qualification Record) and OF 346 (U.S. Government Motor Vehicle Operator's Identification Card) of operators of
  - AMV,
  - ACV, or
  - other equipment involved in the accident, and
    - operational,
    - maintenance, and
    - historical records of all equipment involved.
- make available to the CAIG board
  - medical,
  - training, and
  - personnel records for all personnel involved in the accident.
- obtain fuel and oil samples from AMV, ACV, or other equipment and provide samples to the CAIG board if required.
- arrange for the recovery and evacuation of Army equipment after it has been released by the III Corps safety representative or CAIG board president.

2i

DEH

Upon notification of hazardous materials spill, a DEH representative will be dispatched to the accident site to

- assess environmental contamination and
- coordinate with on-site safety representatives for possible movement of vehicles to minimize or eliminate spillage.

2j

### ACCIDENT SITE SECURITY

3

Security

Commanders and leaders must see to it that accident site and wreckage will not be moved or disturbed except to

- facilitate the removal of injured or deceased personnel,
- assist in criminal investigation, or
- alleviate another emergency such as hazardous materials spills.

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Security  
(Continued)

The president of the CAIG board is the releasing authority or the safety director in the president's absence.

All personnel not engaged in the rescue, fire fighting or accident investigation will remain clear of the accident area.

Anyone desiring entry into the area must receive clearance from

- the president of the CAIG board,
- the III Corps Safety Director or
- the on-site designated safety representative.

Once the vehicles or equipment wreckage have been released by the president of the CAIG board, it becomes the owning units responsibility to

- recover the wreckage and
- police the accident site.

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3a

FINAL REPORT

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4

CAIG Board

Upon conclusion of the on site investigation, an outbriefing, if desired, will be presented to

- the applicable MSC commander and
- the III Corps Commander.

An investigation report will be prepared to include

- finding and
- recommendations and
  - forwarded to the III Corps Safety Office.

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4a

III Corps

Upon receipt of the CAIG board final report the

III Corps Safety Office will

- provide the original copy to the unit experiencing the accident.

The unit will

- review and provide comments regarding recommendations for corrective action and
- forward the report through the chain of command.

The MSC commander will

- review and comment as appropriate and
- forward chain of command comments to Cdr, III Corps, ATTN: AFZF-GA-SAFE-G.

III Corps Safety will

- prepare the investigation report for review by the commanding general and
- submittal to HQ, FORSCOM.

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4b

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FOR THE COMMANDER:



PAUL T. WEYRAUCH  
Brigadier General, GS  
*Chief of Staff*

OSCAR N. WHITE, JR  
LTC, SC  
DOIM

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