

Installations  
DISTRIBUTION OF NON-GOVERNMENTAL LITERATURE

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**SUPPLEMENTATION.** Local supplementation of this regulation is prohibited except upon approval of AFZF-GE-CAO.

**SUGGESTED IMPROVEMENTS.** The proponent of this regulation is the Office of the G5. Users are invited to send comments and suggested improvements to the Commander, III Corps and Fort Hood, ATTN: AFZF-GE-CAO.

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**OVERVIEW**

		1
Purpose	This regulation establishes policies and procedures for distribution of non-governmental literature including <ul style="list-style-type: none"><li>● processing of applications</li><li>● issuing permits to distribute</li><li>● designation of approved distribution points.</li></ul>	1a
Related Publications	AR 600-20 (On-post Distribution of Non-Governmental Printed Materials) paragraph 5-9 AR 210-10 (Administration) paragraph 6-4 AR 210-7 (Commercial Solicitation on Army Installations) AR 360-81 (Command Information Program) paragraph 2-39	1b
Applicability	This regulation applies to non-governmental literature distributed and intended to be distributed on Fort Hood by any individual or organization.  This regulation does not apply to <ul style="list-style-type: none"><li>● delivery of periodicals and newspapers to subscribers</li><li>● delivery of literature through regular delivery services; e.g. United States Postal Service</li><li>● literature and newspapers sold or distributed pursuant to a contract with the United States Government</li></ul>	1c
Terms	<b>Non-Governmental Literature</b> - books, magazines, pamphlets, flyers and other printed media including political, religious, and commercial literature which are distributed for other than official governmental purposes.  <b>Distribution Outlet</b> - a regularly established, approved location for the distribution of non-governmental literature.	1d

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**POLICY**

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2

**Department of  
the Army (DA)  
and Fort Hood  
Policy**

DA and Fort Hood policy is that

- the installation encourages and promotes the availability of publications including
  - pamphlets,
  - newspapers,
  - magazines,
  - handbills,
  - flyers, and
  - other printed media
- which presents a wide range of viewpoints on public issues to
  - soldiers,
  - family members, and
  - civilian employees of Fort Hood.
- distribution of non-governmental literature on post without a license or permit is prohibited.
- distribution of non-governmental literature at other than approved distribution points is prohibited.
- literature that constitutes a clear danger to military loyalty, discipline, or morale will be prohibited.
- commercial publications distributed free of charge will not carry any advertisement which implies discrimination with regard to
  - race
  - creed
  - color
  - sex
  - age, or
  - national origin of the
    - purchaser,
    - user, or
    - patron.

The publication will place its readers and advertisers on notice of this requirement by including in a prominent location the following:

**'Everything advertised in this publication must be made available for purchase, use, or patronage without regard to the race, creed, color, sex, age, or national origin of the purchaser, user, or patron.'**

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2a

**RESPONSIBILITIES****3**

Assistant Chief  
of Staff (ACofS),  
G5, Consumer  
Affairs Office  
(CAO)

ACofS, G5, CAO will review applications and coordinate with the Staff Judge Advocate (SJA), Administrative Law Division

- when applications raise specific legal issues
- before making a final decision to deny a permit
- when an adverse action against a distributor is contemplated.

CAO will

- coordinate with managers of distribution outlets
- issue permits to applicants who meet the requirements
- monitor the program
- advise applicants concerning Fort Hood rules and regulations
- investigate complaints
- suspend permission to distribute when appropriate
- report repeated or severe violations to the Armed Forces Disciplinary Control Board
- designate distribution points
- consider requests for exceptions to policies contained in this regulation.

**3a**

SJA

SJA, Administrative Law Division will provide legal opinions and guidance in the preparation of recommendation to Headquarters, Department of the Army in accordance with (IAW) AR 600-20.

**3b**

Facility  
Managers

Facility managers, with approved distribution points, will

- designate specific locations for distribution of non-governmental literature
- report these locations to the CAO annually (not later than 1 April), and
- report to the CAO those distributors who
  - fail to maintain their distribution points
  - attempt to distribute literature that is not approved for distribution
  - fail to comply with this regulation.
- periodically check to be sure distributors maintain their authorization to distribute
- remove literature from areas not authorized as distribution points
- remove unauthorized literature from the facility.

**3c**

Applicants

Applicants who want to distribute non-governmental literature on Fort Hood must

- submit an application with a copy of the literature intended for distribution to
  - the office of ACofS, G5 Consumer Affairs not later than 14 calendar days prior to distribution.

Application must indicate proposed

- date of distribution and
- location where distribution is to take place.

(continued on next page)

Applicants  
(Continued)

Before an application will be approved and a distribution permit issued, the applicant must

- provide proof of identification
- read, understand, and sign acknowledgement of rules and regulations governing distribution of literature on Fort Hood.

3d

**DISTRIBUTION POINTS**

4

Distribution  
Points

Approved distribution points are

- |                     |                      |
|---------------------|----------------------|
| ● commissaries      | ● recreation centers |
| ● post exchanges    | ● libraries          |
| ● community centers | ● installation clubs |

4a

**ADMINISTRATION AND DISCIPLINARY ACTIONS**

5

Violations

No one shall enter or stay on the Fort Hood military reservation for the purpose of distributing literature who has not complied with the provisions of this regulation.

*Any entry in violation of this regulation will constitute a violation of Title 18, United States Code, Section 1382.*

5a

Reporting

Any person who becomes aware that any of the prohibited activities addressed by this regulation have taken place will immediately notify the facility manager, or the G5 CAO.

5b

FOR THE COMMANDER:



PAUL T. WEYRAUCH  
Brigadier General, GS  
Chief of Staff

OSCAR N. WHITE, JR.  
LTC, SC  
DOIM

DISTRIBUTION:  
IAW FH Form 1853, B  
PLUS: IM-AO (2)  
IM-ARL (1)  
IM-Pubs (100)