



DOIM BULLETIN



BULLETIN No. 04-03

FORT HOOD DIRECTORATE OF INFORMATION MANAGEMENT

1114th SIGNAL BATTALION

01 MARCH 2004

Tell Us How We Are Doing

There are several avenues available for customers to give us feedback on how well we are meeting your needs. The DOIM Web Page has a link to the Interactive Customer Evaluation (ICE), a DoD automated customer feedback system. Also, DOIM has its own customer survey that is available from Ms. Darla Davis at 287-8274 or darla.h.davis@us.army.mil. The DOIM customer survey will be posted on the DOIM Web Site soon.

Computer Security Tips

Our Information Assurance (IA) Team would like to remind you of some important computer security tips:

1. Commanders, Directors, and Managers must include Information Operations and Information Assurance (IA) requirements in submissions of CCIRs and PIRs.
2. Commanders, Directors, and Managers MUST also appoint both a Systems Administrator (SA) and an Information Assurance Security Officer (IASO) for their unit / organization.

And that's not all - for more information, please see AR 25-2, *Information Assurance*. Please contact Ms. Michele Berry, Installation IAM, at 287-3261 for further details.

How To Keep Your E-Mail Secure

The Department of Defense has come up with an easy and economical means to safeguard e-mail. By using PKI certificates, you can sign and encrypt your e-mail transmissions in an easy, yet secure manner. The PKI certificates are embedded in the chip on the Common Access Card (CAC). The CAC is inserted into a device called the Secure Electronic Transaction-Device (SET-D), also known as the "CAC Reader", which is attached to your PC. These devices should be installed by your unit's Information Management Officer (IMO). Once installed you can then use the your CAC to encrypt or sign e-mail before you transmit the message. The person that reads your e-mail will then be able to verify that it was you that sent the message and that it was not tampered with in transmission. At this time, only 10% of users on Fort Hood have completed the installation of the SET-D and are now using of the CAC to sign their e-mail. The DA deadline for all users to digitally sign their e-mail is tentatively scheduled for April 2004. To have your SET-D installed and to get more information on using your CAC to sign your e-mail, please contact your IMO.

How To Keep Your E-Mail Secure (continued)

Also, it is essential that the IMOs report to the DOIM the number of SET-D that have been installed and the number that are still outstanding. The point of contact regarding CAC PKI at the DOIM is Darla Davis at 287-8274.

New Service to Update Windows OS Software

The DOIM has begun use of Microsoft's Software Update Service (SUS). SUS is a patch management utility that will allow Microsoft updates to be sent to your computer, without having you or your Systems Administrator (SA) manually update each one. While this does not update Internet Explorer or Microsoft Office, it does update the Microsoft Operating Systems (XP and 2000), including the Service Packs. While it's not a 100% solution, making use of this service will also assist in your computers being Information Assurance Vulnerability Management (IAVM) compliant. To have the service loaded on your computer or to get more information, please have your IASO contact the IA Team at 287-4831 or 287-1590.



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ARIMS: New Automated Records Management

The Modern Army Records Keeping System (MARKS) has been replaced by Army Records Information Management System (ARIMS). This new and improved records keeping system, created and maintained via personal computer, is a true automation breakthrough for Records Managers. AR 25-400-2, *ARIMS*, became effective on 18 March 2003. ARIMS focuses on the management of long-term and permanent records and allows the business process to manage short-term records. ARIMS also simplifies the record keeping process by categorizing all records into two types, shifting retention and disposition burdens to records holding area personnel, and giving clear guidance on what records need to be saved. ARIMS provides support services and automated tools on the Web to ensure rapid transfer and archiving of important electronic records, including e-mail, via a mailbox address, to the Army Electronic Archives for secure long-term storage. Training is provided through ACofS, G3, Training, Education Services, at 287-7353. You may also obtain information through the DOIM Records Manager, Stephanie Speidel @ 287-0220.

Attention IASOs: New Microsoft Vulnerabilities

Several new potential threats to Microsoft products have been identified:

1. Mass Mailing Mydoom.F Worm. This is a fast spreading mass mailing worm that is known by either, W32.Mydoom.F@mm, W32/Mydoom.f@MM or WORM_MYDOOM.F. Make sure your anti-virus definitions are up-to-date (NLT 01 MAR 04).
2. Mass Mailing Netsky.C Worm. This is a fast spreading mass mailing worm, that is known by either, W32.Mydoom.F@mm, W32/Mydoom.f@MM or WORM_MYDOOM.F. Make sure your anti-virus definitions are up-to-date
3. Mass Mailing W32/Bagle.c@MM Worm. This is a medium risk worm with a potentially dangerous remote access component that may open a back door on your computer to a hacker. It may come in an infected e-mail from an address you recognize. Make sure your anti-virus definitions are up-to-date.
4. Multiple Vulnerabilities in Microsoft ASN.1 Library. An attacker who successfully exploits this vulnerability could execute code with system privileges on an affected system, and take numerous actions such as

Attention IASOs: New MS Vulnerabilities (continued)

installing programs, viewing/changing data/files, etc. There is no known patch at this time.

For more information, please contact the IA Team at 287-8462 or 287-2679.

Contact Information

Director: LTC Edward J. Morris Jr., 287-7109

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Operations / Automations Officer: Ms. Philipa Pinkard, 287-3238

ILAN Chief (Network / Helpdesk Sections): Mr. Donald Broadbent, 287-3236

Systems Chief (LLC / NETAPPS Sections): Ms. Barbara Duckens, 287-1052

Information Assurance Branch: Mr. Jerry Brown, 287-4831, Michele Berry (IAM), 287-3261

COMMS Branch: Mr. Gary Parker, 287-5600

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