

UNCLASSIFIED

ANNEX C – UNACCOMPANIED PERSONNEL HOUSING ASSIGNMENT POLICY FOR GEOGRAPHICAL BACHELORS

1. Reference: Assistant Chief of Staff for Installation Management (ACSIM) Memorandum, DAIM-ZA, para 1d, Subject: Housing Assignment Policy for Voluntarily Separated Persons (Geographical Bachelors), dated 10 Jun 05.

2. **(CHANGE)** Policy:

a. Army Reserve and National Guard geographical (GEO) bachelors are authorized assignment to unaccompanied personnel housing (UPH) as they are here for training, mobilization and demobilization. Temporary duty (TDY) Soldiers training at Fort Hood will have orders indicating they are authorized assignment to UPH.

b. Active duty GEO bachelors PCSing to Fort Hood as fillers and replacements for deploying units, going through theater orientation and training and who are within a 60 day deployment timeline, are authorized assignment to UPH for up to sixty days. Extensions beyond this time frame will require an Exception to Policy (ETP) request as set out in paragraph 3c below (if space is available).

c. **(CHANGE)** Active duty GEO bachelors PCSing to Fort Hood as plus-ups for deploying units and who are within one hundred twenty-day ~~deployment timeline of the deploying unit's LAD~~ are authorized assignment to UPH for up to one hundred twenty days. Extensions beyond this time frame will require an ETP request reference paragraph 3c of this annex (if space is available).

d. Active duty GEO bachelors deploying or redeploying may be authorized UPH space for up to fourteen days (if space is available).

e. Active duty GEO bachelors are not authorized assignment to permanent party barracks. Exceptions to this policy must be approved by the Garrison Commander, per paragraph 3c. Assignment to barracks will not be made until approval is received from the Garrison Commander.

3. Procedures:

a. Deploying/redeploying GEOs must terminate their UPH space not later than the 14th day of occupancy, or provide an approved ETP for extension from the Garrison Commander. The Soldier's chain of command will be notified and responsible to ensure unauthorized GEOs clear assigned UPH spaces on the 14th day of occupancy. Extensions must be approved by the Garrison Commander prior to the original termination date.

b. Keys will be issued that expire on the 14th day. Failure to clear assigned barracks room on the 14th day, or to submit approved extension to the barracks manager prior to original termination date, will result in no access to assigned barracks room.

c. All GEO bachelor ETP requests must be signed by a COL (O-6 or equivalent in GEO's Chain of Command) or above and submitted to the Directorate of Public Works (FSBP, Bldg 49017) for staffing/processing and approval by the Garrison Commander.

d. All ETP requests will be considered on a case-by-case basis. However, this will not result in bona fide bachelor personnel being forced to move off the installation. Minimum standards of adequacy do not apply for housing GEO bachelors (i.e. two NCOs may be housed in a room or up to four GEOs may be placed in a room).

e. Prior to assignment to UPH space, GEO bachelors will be advised in writing that they may be required to vacate UPH if space is needed to house bona fide bachelor personnel.

f. All GEO bachelors will be tracked by barracks utilization report and will not be included in the utilization percentage.

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