

**ANNEX E- III CORPS CLEANING STANDARDS FOR UNACCOMPANIED PERSONNEL HOUSING (UPH)**

**III CORPS CLEANING STANDARDS**

INSPECTION DATE: \_\_\_\_\_ TIME: \_\_\_\_\_ BLDG \_\_\_\_\_ RM# \_\_\_\_\_

1	<input type="checkbox"/>	Clean inside/outside of windows to include seals and screen	<b>ENTRY</b>
2	<input type="checkbox"/>	Clean entry door and frame inside and outside	
3	<input type="checkbox"/>	Clean lights / globes / lights are working / replace if needed	<b>TOILET / TUB</b>
4	<input type="checkbox"/>	Flush toilet and Clean inside / outside	
5	<input type="checkbox"/>	Clean tub / stopper and shower walls to include soap dish and ceiling	
6	<input type="checkbox"/>	Clean faucet to include shower head	
7	<input type="checkbox"/>	Clean light switch covers (do not saturate with water)	
8	<input type="checkbox"/>	Clean floors/corners/baseboards/ sweep and mop	
9	<input type="checkbox"/>	Clean bathroom door and frame inside and outside	<b>BATH SINK</b>
10	<input type="checkbox"/>	Clean lights / globes / lights are working / replace if needed	
11	<input type="checkbox"/>	Clean plug / light switch covers	
12	<input type="checkbox"/>	Clean mirror	
13	<input type="checkbox"/>	Clean counter top / sink / stopper to include faucet	
14	<input type="checkbox"/>	Clean drawers / cabinets	
15	<input type="checkbox"/>	Clean walls	
16	<input type="checkbox"/>	Clean floors/corners/baseboards/ sweep and mop	
17	<input type="checkbox"/>	Clean door and frame	<b>"A" SIDE "A" ROOM IF APPLICABLE</b>
18	<input type="checkbox"/>	Clean room door and frame	
19	<input type="checkbox"/>	Clean light switch covers	
20	<input type="checkbox"/>	Clean walls starting from the left and working around to include outlet covers and baseboards	
21	<input type="checkbox"/>	Clean window / frame dust curtains and ensure curtains are hung properly, lock window	
22	<input type="checkbox"/>	Clean ceiling/vents/fans/ and fan blades	
23	<input type="checkbox"/>	Clean closet/dust shelves	
24	<input type="checkbox"/>	Clean lights/globes/ lights are working / replace if needed	
25	<input type="checkbox"/>	Clean furniture / Accountability & Servicability	
26	<input type="checkbox"/>	Clean floor /corners/baseboards/c sweep and mop	
27	<input type="checkbox"/>	Clean room door and frame	<b>"B" SIDE "B" ROOM IF APPLICABLE</b>
28	<input type="checkbox"/>	Clean light switch covers	
29	<input type="checkbox"/>	Clean walls starting from the left and working around to include outlet covers and baseboards	
30	<input type="checkbox"/>	Clean window / frame /dust curtains and ensure curtains are hung properly, lock window	
31	<input type="checkbox"/>	Clean ceiling/vents/fans/and fan blades	
32	<input type="checkbox"/>	Clean closet/dust shelves	
33	<input type="checkbox"/>	Clean lights / globes / lights are working / replace if needed	
34	<input type="checkbox"/>	Clean furniture / Accountability & Servicability	
35	<input type="checkbox"/>	Clean floors/corners/baseboards/ sweep and mop	
36	<input type="checkbox"/>	Clean light switch covers/lights/globes/lights are working/replace if needed	
37	<input type="checkbox"/>	Clean cooktop/hood/vent/clean or replace vent filter	<b>KITCHEN IF APPLICABLE</b>
38	<input type="checkbox"/>	Clean upper cabinets	
39	<input type="checkbox"/>	Clean counter top / sink / stopper to include faucet	
40	<input type="checkbox"/>	Clean lower cabinets	
41	<input type="checkbox"/>	Clean refrigerator inside and out / pull racks and crisper tray out to clean / rubber seal/do not unplug	
42	<input type="checkbox"/>	Clean microwave inside and out and under / plug in	
43	<input type="checkbox"/>	Pull refrigerator from wall and Clean floor behind and sides of refrigerator / plug in/set thermostat	
44	<input type="checkbox"/>	Clean floor/corners/baseboards/clean and mop	
45	<input type="checkbox"/>	Clean washer and dryer inside and out	<b>LAUNDRY ROOM IF APPLICABLE</b>
46	<input type="checkbox"/>	Clean dryer vent	
47	<input type="checkbox"/>	Move washer and dryer and clean underneath	
48	<input type="checkbox"/>	Clean ceiling, walls, baseboards and vents	
49	<input type="checkbox"/>	Clean lights and fixtures / lights are working / replace if needed	
50	<input type="checkbox"/>	Clean floor /corners/baseboards clean and mop	

**NOTE: DO NOT USE WAX ON FLOORS**

Apr-09

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SERVICE MEMBER PRINTED NAME

\_\_\_\_\_  
SERVICE MEMBER SIGNATURE