DEPARTMENT OF THE ARMY
HEADQUARTERS, III CORPS AND FORT HOOD
1001 761ST TANK BATTALION AVENUE
FORT HOOD, TEXAS 76544-5000

REPLY TO
ATTENTION OF

COMMAND POLICY
CSM-02

IMWE-HOD-PWH

02 NOV 2009

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Single Soldier Quarters Living Standards

1. REFERENCE.

a. FORSCOM Policy Memorandum CG-02-4, 15 October 2006.

b. Army Regulation 600-63, Army Health Promotion, 28 April 1996.

c. Army Regulation 600-20, Army Command Policy, 7 June 2006.

d. Fort Hood Regulation 190-11, Weapons, 15 August 1999.

2. APPLICABILITY. This policy applies to all Soldiers on Fort Hood.

3. ENFORCEABILITY. This policy is punitive. Military personnel who fail to comply with this policy are subject to judicial or non-judicial disciplinary action under the Uniform Code of Military Justice or appropriate administrative action.

4. POLICY. Soldiers, regardless of marital status, deserve to be treated with dignity and respect and to live in a clean, healthy, and safe environment. This environment must provide privacy and comfort, as well as a predictable living standard regardless of the installation or unit of assignment. As Soldiers are assigned to a barracks room area, the chain of command has an inherent responsibility to ensure proper living standards and conditions are maintained. As such, leaders must be involved to the degree necessary. There are no arbitrary limits to this involvement, nor is there any specified number of inspections, visits, or checks to be done. The chain of command determines the amount of time needed to discharge its responsibilities in this area. This policy reinforces the importance of our Noncommissioned Officer (NCO) leadership in the daily care and supervision of subordinates, as well as the responsibility of all leaders, to clearly define and to reinforce single Soldier living standards.

a. Assignments. Soldiers will be assigned a room in accordance with Operation Order PC 08-01-068 (First Sergeant's Barracks Program). When two or more Soldiers

are assigned to one room, smoking and nonsmoking preferences will be used to determine the assignment of rooms. Units determine the assignments. This is not to be construed that smoking is allowed in the barracks. Priority for Single Enlisted Quarters space will go to the bona fide bachelors. Senior NCOs who draw Basic Allowance for Housing (BAH) at the "without dependents" rate will not be housed in the barracks. Geographical bachelors will not be housed in the barracks unless they have an Exception to Policy approved by the Garrison Commander. Geographical bachelors are those Soldiers who are unaccompanied by Family Members. Sponsor personnel are those individuals entitled to BAH differential that are single, divorced, or legally separated, or otherwise required to provide support for at least one other person. Sponsor personnel may reside in single Soldier quarters if space is available. This provision does not limit the commander's inherent authority to order Soldiers to move into the barracks for the commander's purposes. A commander at any level may order a Soldier who is restricted to the unit area to reside in the barracks for the duration of the restriction, regardless of the marital status of the Soldier. Similarly, Soldiers involved in spouse/child abuse may be ordered to move into the barracks, regardless of their marital status. In the event an NCO is ordered to move into the barracks, single Soldiers will not be displaced to provide an NCO with a private room.

b. Occupancy. The goal is 95% occupancy at Brigade level and with a sufficient number of NCOs residing in the barracks to provide command and control. To accommodate this requirement, administrative and logistical spaces in barracks rooms should be consolidated, squad/platoon Command Posts eliminated, and storage spaces realigned.

c. Room configuration. Units will determine room configuration. Rooms may be arranged to allow the Soldiers a degree of personal freedom -- eliminating uniformity standards, but emphasizing cleanliness, safety, proper accountability -- and provide the chain of command with visibility into the living area, e.g., no "cubbyholes". This freedom allows for telephones and computers, civilian blankets, shower curtains, bedcovers, and other features normally found in government or private homes. Soldiers may hang framed pictures on their walls. Posters do not need to be framed, but special care will be used in hanging posters, ensuring that walls are not damaged. Soldiers should use poster tape or fun tack (adhesive putty) to hang posters on walls. Duct tape, OD green (100 mph) tape and similar adhesive will not be used on windows, walls, or doors, as it causes paint to peel or leaves a residual glue when removed. Wall hanging boards and tacks will be used when available. All pictures and posters will be in good taste and not offensive in nature. Commanders are reminded of their authority and responsibilities in accordance with paragraph 4-12, AR 600-20, to prohibit the display in billets of symbols, flags, posters, or other materials relating to extremist

groups or activities to ensure good order and discipline. Pictures that show male or female genitalia will not be displayed.

d. Inspections. Commanders retain the authority to conduct legal searches, and health and welfare inspections. Enforcing standards, caring for Soldiers, and identifying shortfalls in the function of appliances and plumbing in the rooms, safety, or living standards are among the most important responsibilities of commanders and the NCO Corps. Daily room checks are required. Commanders will use their discretion in balancing the maintenance of standards while treating Soldiers with respect. Soldiers are not required to be present during these checks. Soldiers are normally present during legal searches, and health and welfare inspections. Layout inspections of TA-50 will not be conducted in the barracks.

e. After Hour Details. "Hey-you" details are prohibited. A duty roster will be maintained inclusive of all eligible Soldiers subject for duty. Unanticipated requirements will be fulfilled per duty roster regardless of whether the Soldier lives on or off post.

f. Alcohol. Normally, there will be no restrictions on types or amounts of alcohol Soldiers may possess in the barracks room, provided they are 21 years of age or older. This policy is not meant to glamorize or encourage the use of alcohol, but is only an effort to realign privileges with counterparts residing off post and in government quarters. Programs and education oriented towards deglamorization of alcohol and emphasis on health and safety risks will be continued. Commanders may restrict Soldiers from possessing alcohol in the billets based on alcohol or drug related incidents or if a Soldier demonstrates a pattern of irresponsible behavior.

g. Visitation and Quiet Time. With limited restrictions, Soldiers residing in the barracks may have visitors of either gender. When more than one Soldier resides in the room, they must jointly agree to visitation prior to the visit. The right of privacy always takes precedence over visitation. Soldiers in barracks must be afforded private time during each day when no visitors are present. All visitors must be signed in at the unit Charge of Quarters (CQ) desk before entering Soldiers' rooms. Quiet time is meant to establish hours that allow Soldiers to have a reasonable expectation of a relatively quiet state in the barracks. During quiet time hours, Soldiers must be allowed to rest and sleep undisturbed by noise from barracks area activities. The following restrictions apply:

(1) Hours of visitation and quiet time.

(a) Duty days before duty days:
- Visitations 1700-2200
- Quiet Time 2300-0500

(b) Duty days before non-duty days:
- Visitations 1700-2400
- Quiet Time 2300-0500

(c) Non-duty days before non-duty days:
- Visitations 1200-2400
- Quiet Time 2300-0500

(d) Non-duty days before duty days:
- Visitation 1200-2200
- Quiet Time 2300-0500

(2) Any non-military visitor under the age of 18 years and not a member of the Soldier's immediate Family (brother, sister, or spouse) must be accompanied by a legal parent or guardian.

(3) Soldiers are responsible for their visitors' actions in the barracks. Units will maintain a visitors log at each CQ location. Soldiers having visitors will ensure that their visitors are properly signed in and out at the CQ. Unit commanders will maintain the visitors log and review it daily along with the duty log.

(4) Cohabitation is strictly prohibited. Visitors may not take up even short-term residence in the barracks. There will be no overnight visits in the barracks rooms.

h. Charge of Quarters. The chain of command is responsible at all times for the safety, security, and environment that their Soldiers live in. The minimum standard is a CQ for every barracks building. Commanders may require every unit to have a CQ or increase the number of CQs in buildings based on assessments and building design. CQs will not watch television, listen to radios, or play video games while on duty. Instead, they will stay alert, make their required checks, and follow their CQ instructions. First Sergeants will ensure CQs are thoroughly briefed on their duty to ensure their understanding and compliance. The CQ will brief the First Sergeant on the events of the duty prior to being released. Additionally, commanders will establish a process to ensure billets are checked after normal duty hours. Traditionally, our NCOs have taken the lead in how their Soldiers are living; this policy does not change that historical tie between the NCO and those in his/her charge.

i. Pets. No pets, including caged animals, are allowed in the barracks. Reasons for this restriction include consideration for roommates, disposition and care upon deployment, and humane care for pets. Aquariums containing fish are allowed if roommates agree. Units must have deployment disposition plans in place.

j. Privately owned weapons. Privately owned weapons and ammunition will not be stored or allowed in the barracks at any time. Soldiers must register weapons with the Provost Marshal and store them in the arms room. Soldiers must comply with the requirements of Fort Hood Regulation 190-11.

k. Education and Training. This policy requires maximum effort by the chain of command and every Soldier. It does not reduce a leader's responsibilities for the discipline of Soldiers or the care of facilities and equipment. Leaders, at all times, must know how their Soldiers live both on and off post and are at all times responsible for the health, welfare, and security of our Soldiers. This policy increases individual responsibility and recognizes that the majority of our Soldiers are mature, responsible, and accountable for their actions.

5. EXPIRATION. This Fort Hood Command Policy Memorandum supersedes the 14 August 2009 policy and will remain in effect until superseded or rescinded.

ROBERT W. CONE
Lieutenant General, USA
Commanding

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