



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
HEADQUARTERS, III CORPS AND FORT HOOD
1001 761ST TANK BATTALION AVENUE
FORT HOOD, TEXAS 76544-5000

AFZF-CSM

11 October 2012

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Memorandum of Instruction (MOI) for the Fort Hood Separate Brigades Sergeant Audie Murphy Award Selection Board (SAMA)

1. Reference: FORSCOM SAMA Regulation 600-80, 1 March 2007
2. The Fort Hood Separate Brigade SAMA Selection Board will convene on the following dates, 0930-1500, in the NCO Academy Conference Room:

Board Dates:

Packet Due Dates:

Wed, 09 Jan 13
Wed, 10 Apr 13
Wed, 10 Jul 13
Wed, 09 Oct 13
Wed, 08 Jan 14

Thur, 03 Jan 13
Thur, 04 Apr 13
Wed, 03 Jul 13
Thur, 03 Oct 13
Thur, 02 Jan 14

3. The SAMA membership is open to all NCOs, CPL through SFC. Battalion CSMs are directed to ensure widest dissemination of this MOI to ensure maximum participation. Battalion CSMs will conduct screening of all SAMA nominees to ensure SAMA packets are completed too standard and nominees are prepared for the brigade board. Brigade CSMs will ensure all requirements for Phases 1-3 are met IAW FORSCOM Reg 600-80 prior to sending the nominee to the final selection board (III Corps). The following are guidelines for nominees:

- The nominee has not received any Article 15's within two years.
- Nominees who do not have direct supervision of Soldiers may submit proof of active participation in external leadership roles.

4. The Separate Brigades shall provide a Command Sergeant Major or Sergeant Major as a SAMA Board Member (brigades will rotate for each board date listed above and will be notified NLT 45 days prior to board). Subject areas are listed below:

AFZF-CSM

SUBJECT: Memorandum of Instruction (MOI) for the Fort Hood Separate Brigades Sergeant Audie Murphy Award Selection Board (SAMA)

<u>NAME/Unit</u>	<u>SUBJECT</u>
CSM Scott C. Schroeder III Corps and Fort Hood CSM	President of the Board Leader's Book NCO Creed SGT Audie Murphy Bio
CSM Unit	Group 1 Weapons Land Navigation FM 3.22-9, BRM NBC First Aid
CSM Unit	Group 2 APFT (within one six months board) FM 7-0 Training Counseling/NCOER Leadership Hazing
CSM Unit	Group 3 Promotion Policy and Regulations Customs and Courtesy Uniform and Awards Policy Unit Policies and History of the NCO
CSM Unit	Group 4 PMCS Supply Economy Chain of Command Standards of Conduct EO SHARP
SAMC Member	Group 5 Soldier Support Activities Education Programs Sponsorship
Board Recorder	Board Results

AFZF-CSM

SUBJECT: Memorandum of Instruction (MOI) for the Fort Hood Separate Brigades Sergeant Audie Murphy Award Selection Board (SAMA)

5. Board members shall prepare their questions in a situational style to elicit a procedural type response from nominees, instead of cut and dry answers.

6. Uniform for the nominees and their escorts is the ASU, or Class A uniform with all authorized awards and decorations. **Board members will be in ACUs [duty uniform].**

7. Noncommissioned officers and their first line leaders will report at 0900 for their board briefing. Candidates must have their Leader's Book when appearing before the board. The order of appearance shall be posted the morning of the board.

8. Nomination packets shall consist of the following documents in the order listed. Supervisors are responsible for ensuring that all documents provided, especially ERBs, are updated and contain the most current information on the candidate being considered.

a. Nomination/Performance Test Memorandum from Brigade CSM (See Encl 3).

b. Essay, no-less-than 400 words and no-greater-than 500 words, will be made available NLT two weeks prior to the board.

c. ERB.

d. DA Form 705, APFT Scorecard (with valid test within last six months).

e. DA Form 5500-R (Male), DA Form 5501-R (Female), Body Fat Content Worksheet (if applicable).

f. DA Form 3595-R, Record Fire Scorecard, or equivalent weapons scorecard (no more than six months).

g. Biography (see enclosed Sample Biography for suggested format).

h. DD Form 2266, Hometown News Release Information (event should state Fort Hood Sergeant Audie Murphy Award Recipient).

9. Nomination packets, **original plus five copies** shall arrive to Fort Hood CSM's office **on the suspense date listed above. Do not place packets in binders or separate folders.** One folder with all packets is sufficient.

10. The Sergeant Audie Murphy Award (SAMA) selection process consists of four phases:

AFZF-CSM

SUBJECT: Memorandum of Instruction (MOI) for the Fort Hood Separate Brigades Sergeant Audie Murphy Award Selection Board (SAMA)

(1) Phase 1 – Senior NCO Recommendation: Senior NCOs who recommend NCOs for receipt of the SAMA will screen and evaluate nominees prior to appearance before the initial selection board.

(2) Phase 2 – Performance Test: The SAMA performance test is based on recorded accomplishments of the nominee and their subordinates (when applicable) and must be enclosed with the senior NCOs nomination memo.

(3) Phase 3 – Initial Selection Board: An initial selection board will be conducted at battalion or brigade level under the direction of the unit's senior NCO. The board shall be comprised of voting members senior to the nominee and shall include at least one voting member of the same sex as the nominee. Numerical scoring on subject matters contained on the score sheets at Appendix D will determine if a nominee should continue in the selection process. Nominees selected will continue by appearing before the final selection board.

(4) Phase 4 – Final Selection Board: The SAMA final selection board shall be comprised of the III Corps and Fort Hood CSM as president, four Separate Brigade CSMs or SGMs, SAMC Member, appointed by the president and a recorder without vote. At least one board member must be of the same sex as the nominee being considered. The final selection board will consist of written test on board topics. This will allow more detailed questioning by the board members. The board president has the final approval on all nominees appearing before the board.

11. Point of contact is Ms. Silvia Herrera, silvia.m.herrera.civ@mail.mil, phone (254)287-3413/7904 or DSN 737-7904/3413.

3 Encl

1. Sample Biography
2. Audie Murphy Biography
3. Sample Nomination/Performance Test



SCOTT C. SCHROEDER
CSM, USA
III Corps and Fort Hood CSM

DISTRIBUTION:

Command Sergeant Major, Phantom Command, Fort Hood, TX 76544
Command Sergeant Major, 89th Military Police Brigade, Fort Hood, TX 76544
Command Sergeant Major, 504th BFSB, Fort Hood, TX 76544
Command Sergeant Major, 57th Signal Battalion, Fort Hood, TX 76544
Command Sergeant Major, 21st Cavalry Brigade, Fort Hood, TX 76544
Command Sergeant Major, 69th ADA BDE, Fort Hood, TX 76544
Command Sergeant Major, 3rd ACR, Fort Hood, TX 76544

AFZF-CSM

SUBJECT: Distribution continues

Command Sergeant Major, 36th Engineer Bde, Fort Hood, TX 76544

Command Sergeant Major, CRDAMC, Fort Hood, TX 76544

Command Sergeant Major, 407th AFSB/CTSF, Fort Hood, TX 76544

Command Sergeant Major, 48th Chem Bde, Fort Hood, TX 76544

Command Sergeant Major, 13th Finance

Command Sergeant Major, 62d Signal

Command Sergeant Major, 85th Civil Affairs

Command Sergeant Major, 1st Medical Brigade

Command Sergeant Major, DENTAC, Fort Hood, TX 76544

Command Sergeant Major, IMCOM-Central Region, Fort Hood, TX 76544

Commandant, III Armored Corps NCO Academy, Fort Hood, TX 76544

CF:

Command Sergeant Major, 1st Cavalry Division, Fort Hood, TX 76544

Command Sergeant Major, 1st Army Division West, Fort Hood, TX 76544

Command Sergeant Major, 13th Sustainment Command (Expeditionary), Fort Hood, TX 76544

SAMPLE BIOGRAPHY

SPECIALIST JOHN J. DOE UNIT BIOGRAPHY

Specialist John J. Doe was born 1 January 1978 in Pine Bluff, Arkansas. He graduated from Pine Bluff High School in June 1996, and subsequently attended college at Ye Olde Community College.

He entered the United States Army on 1 January 1998 and completed Basic Training at Fort Sill, Oklahoma. He attended advanced individual training at Fort Sam Houston, Texas for MOS 91B, Combat Medic. While there, Specialist Doe was selected as the Distinguished Honor Graduate for his class.

Specialist Doe's previous assignment was with C Company, 1st Forward Support Battalion, Division Support Command, 1st Armored Division, Hohenfels, Germany. He is now assigned as a Medical Specialist with A Company, 21st Combat Support Hospital, 1st Medical Brigade, 13th Corps Support Command, Fort Hood, Texas.

Since being assigned to Fort Hood, Specialist Doe attended Primary Leadership Development Course (Class 1-11), where he earned the Leadership Award for demonstrating superior leadership ability while completing a demanding program of performance-oriented training. He has also appeared before numerous selection boards, earning honors as the Soldier of the Quarter (First Quarter) for 21st Combat Support Hospital, 1st Medical Brigade, 13th Corps Support Command and Fort Hood, culminating in his selection as Fort Hood Soldier of the Quarter for First Quarter, Fiscal Year 2002.

His awards and decorations include the Army Commendation Medal, the Army Achievement Medal (four oak leaf clusters), the Noncommissioned Officer Professional Development Ribbon, the Army Service Ribbon, and the Army Overseas Ribbon.

Specialist Doe has set many goals for himself to develop his military proficiency. He plans to earn the Expert Field Medical Badge, become a noncommissioned officer, and compete for selection into the prestigious Sergeant Audie Murphy Club. His long-term personal goals include completing his Bachelor's Degree in Nursing and becoming a Boy Scout Troop Leader.

Sergeant Audie Murphy Biography

Audie Leon Murphy was a legend in his own time. A war hero, movie actor, writer of country and western songs, and poet. His biography reads more like fiction than fact. He lived only 46 years, but he made a lasting imprint on American history.

Audie was born on a sharecropper's farm in North Texas on June 20, 1924. As a boy, he chopped cotton for one dollar a day and was noted for his feats of derring-do and his accuracy with a gun. He had only 5 years of schooling and was orphaned at age 16. After being refused enlistment during World War II in both the Marines and Paratroopers for being too small (5'5") and underweight (110 lbs), he enlisted in the U.S. Army a few days after his 18th birthday. After basic training at Camp Wolters, Texas, and advanced training at Fort George G. Meade, Maryland, Audie was sent overseas. He was assigned to the famous 15th Infantry Regiment of the 3rd Infantry Division where he fought in North Africa, Sicily, Italy, France, and Germany. He earned a battlefields commission for his courage and leadership ability as well as citations and decorations including every medal for valor that America gives. He was also awarded three French and one Belgian medal. Lieutenant Audie Murphy was the highest decorated soldier in American history.

Discharged from the Army on September 21, 1945, Audie went to Hollywood at the invitation of movie star James Cagney. He remained in California for the rest of his life and was closely associated with the movie industry, both as an actor and a producer. He acted in 44 films, starring in 39 of them. His best known film was "To Hell and Back," adopted from the bestselling book of his war experiences by the same name. Most of his movies were westerns. In 1955, Audie Murphy was voted the Most Popular Western Actor in America by the Motion Picture Exhibitors. Audie wrote the lyrics to 16 country and western songs, the most popular of which was "Shutters and Boards," written with Scott Turner in 1962. The song was recorded by over 30 pop singers, including Jerry Wallace, Dean Martin, and Porter Waggoner. He was an accomplished poet; unfortunately, only a few of his poems have survived. In 1950 Audie joined the 36th Infantry Division ("T-Patchers") of the Texas National Guard and served with it until 1966. He was a Mason and a Shriner and belonged to several veterans' organizations. Audie Murphy was killed in a plane crash on a mountain top near Roanoke, Virginia on May 28, 1971. Fittingly, his body was recovered 2 days later on Memorial Day. Audie could very well be the last American war hero. He was the greatest combat soldier in the 200 year plus history of the United States.

