



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTER, UNITED STATES ARMY GARRISON FORT HOOD
FORT HOOD, TEXAS 76544-50002

GARRISON POLICY
DFMWR - 01

IMHD-MWN

10 SEP 2012

MEMORANDUM FOR US Army Garrison Personnel

SUBJECT: Installation Fund Raising Policy

1. REFERENCES:

- a. AR 215-1, Nonappropriated Fund Instrumentalities and Morale, Welfare, and Recreation Activities, 24 Oct 06.
- b. AR 600-29, Fund-Raising Within The Department of the Army, 1 Jun 01.
- c. AR 608-1, Appendix J. Army Family Readiness Group Operations, 21 Jul 06.
- d. AR 210-22, Private Organization on Department of the Army Installations, 22 Oct 01.
- e. FH 210-56, Private Organization (Supplemental), 1 Aug 94.
- f. AR 165-1, Chaplain Activities in The United States Army, 25 Mar 04.
- g. DOD 5500-7-R, DOD Joint Ethics Regulation, 30 Aug 93.

2. PURPOSE: To provide guidance on the Garrison Commander's Installation Fund Raising Policy.

3. APPLICABILITY: This policy is applicable to all civilian and military personnel assigned and/or under the operational control of Fort Hood U.S. Army Garrison.

4. POLICY: Fund raising events are allowed on the installation to collect money, goods, or other support for the benefit of others. There are four types of fund-raising activities authorized. Combined Federal Campaign (CFC); Army Emergency Relief (AER); local fund-raising (i.e., on-post private organizations, MWR, and limited informal funds), and religious fund-raising.

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5. PROCEDURES:

a. All local fund-raising must be approved by the Family and MWR, with the exception of unit events conducted within the unit footprint and Fort Hood National Bank.

b. CFC and AER coordinators are authorized to solicit on-the-job for monetary contributions or pledges.

c. Local fund-raisers will not be conducted by individuals while on duty.

d. All individuals involved with fund-raising must comply with DOD 5500-7-R, DOD Joint Ethics Regulation. Specific questions should be directed to the Garrison Ethics Officer.

e. The POC for all religious fund-raising requests is the Garrison Chaplain's Office, 288-6543.

6. PROPONENT: Family and MWR is the proponent for this policy.

7. EXPIRATION: This policy memorandum supersedes previous policies issued by the Garrison Commander and will remain in effect until superseded or rescinded.


MATTHEW G. ELLEDGE
COL, IN
Commanding