



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT HOOD
FORT HOOD, TEXAS 76544-5002

**GARRISON POLICY
DFMWR - 01**

IMHD-MWN

JUL 23 2017

MEMORANDUM FOR US Army Garrison Personnel

SUBJECT: Installation Fund Raising Policy

1. References:

- a. AR 215-1, Military Morale, Welfare and Recreation Programs and Nonappropriated Fund Instrumentalities, dated 24 Sep 10.
- b. AR 600-29, Fund Raising within the Department of the Army, dated 7 Jun 10.
- c. AR 608-1, Appendix, Army Community Service Center, dated 22 Dec 16.
- d. AR 210-22, Private Organizations on Department of the Army Installations, dated 22 Oct 01.
- e. FH 210-56, Private Organizations, dated 2 Jan 09.
- f. AR 165-1, Army Chaplain Corps Activities, dated 23 Jun 15.
- g. DOD 5500-7-R, DOD Joint Ethics Regulation, dated 29 Nov 07 with changes made 17 Nov 11.

2. Purpose. To provide guidance on the Garrison Commander's Installation Fund Raising Policy.

3. Applicability. This policy is applicable to all civilian and military personnel assigned and/or under the operational control of Fort Hood U.S. Army Garrison.

4. Policy. Fund Raising events are allowed on the installation to collect money, goods or other support for the benefit of others. There are four types of fund raising activities authorized: Combined Federal Campaign, Army Emergency Relief (AER), local fund raising (i.e. on post private organizations, Morale, Welfare and Recreation, and limited informal funds) and religious event fund raising.

5. Procedures:

- a. All local fund raising must be approved by Family and Morale, Welfare and Recreations, with the exception of unit events conducted within the unit footprint and Fort Hood National Bank.

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b. Combined Federal Campaign and AER coordinators are authorized to solicit on-the-job for monetary contributions or pledges.

c. Local fund raisers will not be conducted by individuals while on duty.

d. All individuals involved with fund raising must comply with DOD 5500-7-R, DOD Joint Ethics Regulation. Specific questions should be directed to the Garrison Ethics Officer at (254) 287-1982.

e. The point of contact for all religious fund raising requests is the Garrison Chaplain's Office at (254) 287-6543.

6. Proponent. Family and Morale, Welfare and Recreation is the proponent for this policy. The point of contact for this memorandum is Ms. Stacye Downing, Chief, Nonappropriated Funds Support Services, Directorate of Family and Morale, Welfare and Recreation, at (254) 287-8106.

7. Expiration. This policy memorandum supersedes previous policies issued by the Garrison Commander and will remain in effect until superseded or rescinded.



HENRY C. PERRY JR.
COL, AV
Commanding

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