DEPARTMENT OF THE ARMY
HEADQUARTERS, III CORPS AND FORT HOOD
1001 761ST TANK BATTALION AVENUE
FORT HOOD, TEXAS 76544-5000

REPLY TO
ATTENTION OF

AFZF-SAFE

12 JUN 06

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Fatality Review Boards

1. Reference memorandum, Headquarters, United States Army Forces Command, AFPE-SO, 14 Apr 06, subject: Fatality Review Boards (enclosure 1).

2. The US Army Forces Command (FORSCOM) Commanding General directed that Brigade Command Sergeants Major will take the lead in holding Fatality Review Boards and reporting its findings. The goal is to continue the effort of keeping the noncommissioned officer chain of command involved in the analysis of fatal accidents. The board will identify fact-based lessons learned, formulate preventive measures to mitigate the risk and to enforce established safety standards. Results of these Fatality Review Boards will be invaluable in the analysis of trends within III Corps and also provide important risk-decision tools for our Soldiers for their on-and off-duty lives.

3. The Unit Fatality Review Board examines all accidents resulting in a death as directed. The purpose of this Board is to review the root cause, develop lessons learned and disseminate recommendations and information to III Corps Soldiers for accident prevention purposes. The Review Board will be conducted in addition to a comprehensive formal accident investigation.

4. The Fatality Review Board will be composed of the following from the unit to which the accident victim was assigned:

Brigade Command Sergeant Major – Chair
Each Battalion Command Sergeant Major – Member
Senior enlisted Soldiers from Staff offices as requested (i.e., Provost Marshal; Staff Judge Advocate; Surgeon; and Chaplain)
PAO representative for media reporting
Brigade Safety Advisor if assigned / detailed.

In addition, the III Corps Command Sergeant Major will plan to be present for every Fatality Review Board, as well as the Division Command Sergeant Major where appropriate. Every available noncommissioned officer from the victim's unit will attend. This initiative is part of a continuing effort to keep the noncommissioned officer chain of command involved in the analysis of fatal accidents.

5. The responsible unit chain of command will brief the Fatality Review Board of circumstances surrounding the accident not later than twenty-eight (28) days following the accident. A suggested board meeting format is enclosed (enclosure 2); however, this is not all encompassing and should be modified to fit the circumstances and command preference. As a minimum, the board should discuss the Soldier's behavior, demographics, and unit standards. Additionally, a slide showing the units compliance with the FORSCOM NCO Loss Prevention Leadership Program will be part of the slide packet.

6. A final report with recommendations will be processed through the next senior Command Sergeant Major within the chain of command until reaching the III Corps Command Sergeant Major by the 30th working day after the occurrence. The results of the board will be briefed to all units concurrent with the succeeding weekend safety briefing.

2 Encls
as

RAYMOND T. ODIERNO
Lieutenant General, USA
Commanding

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