

### SHARP Representative Selection Criteria Checklist

Commanders will carefully select the most qualified officers, noncommissioned officers, or (GS) Civilians to perform the duties of a SHARP PM, SARC/SHARP and VA/SHARP. Due to the sensitive nature of working with sexual harassment and sexual assault victims, these personnel must be carefully selected, screened and trained. Brigade level full time SARC/VA SHARP has to be interviewed by O-6. Battalion or Company VA SHARP has to be interviewed by O-5. At minimum commanders will use the following selection criteria:

- | Initials |     |   |
|----------|-----|---|
| SM       | CDR |   |
| ___      | ___ | Brigade level full time SARC SHARP interviewed by O-6   |
| ___      | ___ | Brigade level qualifying rank for SARC: MAJ or above, CW3 or above, SFC or above, or GS-11 Civilian or above            |
| ___      | ___ | Brigade level full time SARC VA interviewed by O-6  |
| ___      | ___ | Brigade level qualifying rank for VA: CPT or above, CW2 or above, SSG or above, or GS-9 Civilian or above               |
| ___      | ___ | Battalion and company VA SHARP interviewed by O-5   |
| ___      | ___ | Qualifying rank for battalion and company VA SHARP: 1LT or above, CW2 or above, SSG or above, or GS-9 Civilian or above |
| ___      | ___ | Current Secret Clearance  |
| ___      | ___ | No less than 2 years before retirement eligibility  |
| ___      | ___ | Has not been AWOL or have lost time within the past 3 years   |
| ___      | ___ | Does not have a Profile prohibiting deployment into a theater of operations   |
| ___      | ___ | Must meet Standards of AR 600-9 (no waiver authorized)  |
| ___      | ___ | Soldier must possess excellent military appearance and bearing per AR 670-1   |
| ___      | ___ | Soldier must have a Valid Driver's License, within last 5 years no record of careless, reckless, or unsafe driving      |
| ___      | ___ | Does not have violation of extremist organizations and activities per AR 600-20   |

FRAGO 3 TO OPERATION ORDER PW 12-04-337 (SHARP IMPLEMENTATION)  
 ANNEX F: SHARP REPRESENTATIVE SELECTION CRITERIA CHECKLIST

Initials  
 SM    CDR

- \_\_\_    \_\_\_    Has not been enrolled in a drug or alcohol dependency intervention program In the past 12 months
- \_\_\_    \_\_\_    Favorable civilian and military disciplinary record, no unfavorable alcohol related incidents within the past 5years
- \_\_\_    \_\_\_    Screened against the National Sex Offender Registry data base (Registered Offenders are disqualified)
- \_\_\_    \_\_\_    Favorable DA7281 Local Records Check and Lexis Criminal Records Check with no convictions by civilian court (other than minor traffic offenses) or court-martial
- \_\_\_    \_\_\_    No history of domestic violence or assault, nor marital, emotional, problems which would affect SHARP Duties
- \_\_\_    \_\_\_    Must have never been the subject of adjudication (including proceedings under the provisions of article 15, uniform code of military justice) or had adverse action taken by any authority for any offense that involves moral turpitude, regardless of sentence received or any offense under the UCMJ for which confinement of 2 years or more (waiver not authorized)
- \_\_\_    \_\_\_    Must not hold MOS 56A (Chaplain) or 56M (Chaplain Assistant) or serve on the Unit Ministry Team
- \_\_\_    \_\_\_    Complete and sign DD Form 2909 (Victim Advocate and Supervisor Statement of Understanding)

Print Name and Signature

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BRIGADE CDR for Brigade SARC and VA	Phone Number	Email Address
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BN CDR for Battalion and Company VA	Phone Number	Email Address
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SHARP Representative	Phone Number	Email Address
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